# 4. Reviewer

After receiving the invitation to review the journal from the Section Editor (BBT), the reviewer (CBPB) accepts the invitation and proceeds to review the journal

4.1. Accepting the Review Invitation (Request)

- The reviewer (CBPB) logs into the system, and the "**My Queue**" tab displays a list of journals they have been invited to review.

ueue (15) Archived					
Help					
My Assigned		Q	Search	<b>▼</b> Filters	New Submission
120 Review Assignment	•				

- The reviewer (CBPB) checks the time mark and selects [Accept Review, Continue to Step #2] to accept the review.

	nes 3. Download & Revie	ew 4. Completion
lequest for Review		
·	as a potential reviewer of the f	following submission. Below is an overview of the submission, as well as the timeline
or this review. We hope	that you are able to participat	te.
Article Title		
est For OJS		
Abstract		
WOLL OF		
lostract		
Review Type	nonymous Author	
Review Files		Q Search
119 Test_For_O	S.docx	May 28, Article Text 2024
Image: Base of the section of the se	JS.docx	May 28, Article Text 2024
iew All Submission Det	JS.docx ails	May 28, Article Text 2024
iew All Submission Det	JS.docx ails	May 28, Article Text 2024
iew All Submission Det	S.docx ails	May 28, Article Text 2024
Image: 119     Test_For_O       /iew All Submission Det       Review Schedule       2024-05-28       Interface Request	JS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024
Image: Non-Section 2014       Image: Non-Section 2014         New All Submission Det       Non-Section 2014         New Schedule       2024-05-28         Iditor's Request       Image: Non-Section 2014	IS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024 2024-06-25 Review Due Date
Image: New York     Image: New York       New All Submission Det       Review Schedule       2024-05-28       Iditor's Request	JS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024 2024-06-25 Review Due Date
Image: Test_For_O         View All Submission Det         Review Schedule         2024-05-28         Editor's Request	JS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024 2024-06-25 Review Due Date
Image: New York     Image: New York       New All Submission Det       New Exclosed ule       2024-05-28       Schoot State	JS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024 2024-06-25 Review Due Date
	JS.docx ails 2024-06-25 Response Due Date	May 28, Article Text 2024 2024-06-25 Review Due Date
Image: Test_For_O         View All Submission Det.         Neview Schedule         2024-05-28         'ditor's Request         bout Due Dates         'Yes, I agree to have r	JS.docx ails 2024-06-25 Response Due Date my data collected and stored a	May 28, Article Text         2024             2024-06-25         Review Due Date

• The reviewer (CBPB) reviews the guidelines (if any) and selects the next step



×

### 4.2. Reviewing journal

- Proceed to download files and perform the review (Download & Review).
  - Review: Write feedback for the journal
  - Upload: Upload the reviewed file
  - Review Discussions: Write descriptions for the feedback
  - Recommendation: Evaluate the journal.

Partici	pants
---------	-------

- Tiếu Ban Trưởng, Section editor
- Thanh Trần, Reviewer (Anonymous Reviewer/Anonymous Author)

|--|

less	age '													
Ū	ĉ	в	Ι	U	8	<i>G</i> .	<> 53	52	<u>+</u> ~					
Att	ache	d File	s								Q	Search	Up	oload File
								No	Files					
Requ	uired f	ïelds a	ire m	arked v	with an	asteri	sk: <u>*</u>							
													OF	Cancel

• If the reviewer's (CBPB) email address has the format (**vnua**) belonging to the university, the "Reviewer Information" section will default to "**Trong truòng**" Fill in the fields marked with an asterisk (\*).

#### User manual

Review	Filer								0.5
	riies								Q searc
									No Files
leview									
nter (or pa	ste) yo	our rev	iew (	ofthis	subn	nissia	n into	the fo	rm below.
or autho	r and	edit	or						
бааано Гала	B	I	U	ß	S.	0	5 7	딦	.t. v
	0	1	-	0	044		6.2	~	
or editor	r								
- m									
ים ומ	в	Ι	<u>U</u>	8	÷G;	$\diamond$	K 3	ż	± ~
ים נמ	в	Ι	Ų	8	°G;	$\langle \rangle$	53	\$	± ~
ים ום	В	Ι	Ū	9	Ŀ	$\diamond$	12 N 12 N	\$	± ∨
ים נמ	В	Ι	Ū	9	Ŀ.	$\langle \rangle$	5 M	2	<b>.</b>
	В	Ι	Ā	S	R	$\langle \rangle$	53	5	<b>.</b>
0 10	В	Ι	Ų	8	R	$\langle \rangle$	5 N	5	<b>.</b>
	В	Ι	Ū	8	Ÿ.	$\langle \rangle$	5 N		<b>Ţ</b> ∧
	В	Ι	Ų	S	X	$\langle \rangle$	5 N 5 N		<b>.</b>
eviewer	B	I	⊻ n *	S	×.	$\langle \rangle$	53		<b>.</b>
eviewer Trong t	B	I natio g	Ų	S	×.	$\langle \rangle$	5 X		<b>Ţ</b> ∧
eviewer Trong ti Ngoài t	B Infor rườn	I natio g g	Ų	S	8	$\diamond$	5 X	E3	Ψ.
eviewer Trong t Ngoài t	B Infon rườn rườn	I natio g g	⊻ n*	S	8	$\diamond$	19 19 19		<b>.</b>
eviewer Trong ti Ngoài t Reviewe	B Infor rườn rườn	I natio g g omat	⊻ n*	S	8	$\diamond$	57 K		Ψ.
leviewer Trong ti Ngoài t Reviewe	B Infor rườn er Inf	I natio g g omat de (Fo	⊻ n* ion	&	Ж aff or	<> 11y) *	£71 ₩3		± √ Email *
eviewer Drong ti Ngoài t Reviewe	B Infor rườn er Inf aff Coo	I natio g g omat de (Fo	U n * ion	&	Ж	<> 1ly) *	£3		± ~ Email ◆
eviewer Trong ti Ngoài t Reviewe	B Infor rườn er Inf	I natio g g omat de (Fo	U n * ion	&	资 aff on	<> hly) *	作为 1 1		± ✓ Email * Email * Environmente *
eviewer Trong ti Ngoài t Reviewe VNUA Sta Phone *	B Infor rườn er Info	I natio g g de (Fo	⊻ n * ion	&	资 aff or	<> hly) *	作为 1 1		± ✓ Email * Reviewing interests *
eviewer Trong ti Ngoài t Reviewe VNUA Sta Phone *	B Infor rườn rườn aff Coo 908	I natio g g omat de (Fo	Ų n* rVN	&	资。 aff on	<>			± ~ Email * Reviewing interests * Tèo ×
eviewer ) Trong ti ) Ngoài t Reviewe VNUA Sta Phone * 0917349	B Infor rườn er Inf aff Coo 908	I natio g g de (Fo	Ų n★ ion r VN	&	资 aff on	<>			

• If the reviewer's (CBPB) email address format is other than (vnua), the "Reviewer Information" section will default to "Ngoài trường" Fill in the fields marked with an asterisk (\*).

#### User manual

equest	2. G	uide	lines	3.	Dow	nloa	1 & Re	view	4. Completion		
Review F	iles								Q Search		
									No Files		
eview											
nter (or pasi	te) yo	our re	eview (	ofthis	subn	nissio	n into	the for	rm below.		
or author and editor											
6 C	в	Ι	Ų	8	÷G;	$^{\circ}$	5 N 5 N	2	± ~		
or editor											
<u>п</u> В	в	Ι	Ų	8	Ŀ.	$^{\circ}$	5 N	2	± ~		
					011						
auiauau T											
Trong tru	rờn	nau g	on *								
Ngoài tri	ườn	g									
Reviewer	r Inf	oma	tion								
Affiliation	÷								Tax code *		
Account n	umb	er +							Bank *		
Identificat	tion	•							Phone *		
									0917349908		
Reviewing	inte	rest	s <b>+</b>								

• If the reviewer (CBPB) is foreigner, the "Reviewer Information" section will default to "Ngoài trường" but the selection button will be disabled. Fill in the fields marked with an asterisk (\*).

#### User manual

Request	2. Gu	ideliı	nes	3.	Dow	nloa	d & R	eview	4. Completion		
Review	Files										Q Search
									No Siles		-
									NO FILES		
t <b>eview</b> nter (or pa	aste) you	ur rev	iew o	fthis	subm	nissio	n into	the fo	n below.		
or autho	r and	edito	or								
68	в	Ι	<u>v</u>	${\mathscr S}$	Ŀ.	$^{\circ}$	K 3	*	± ~		
											-6,
or edito	r										
68	в	Ι	v	8	Ŀ.	$\diamond$	K 3	2	± ~		
teviewer ) Trong t ) Ngoài t	Infom rường rường	atio	n *								
Review	er Info	mat	ion								
Affiliatio	n *								Phone *		
									0917349908		
Reviewir	ng inter	ests	•								
Tèo ×											
Reviewing	interes	ts									
Jpload		uld li	ke th	e edit	or an	d/or	autho	or to co	ult including revised versions of the original review	w file(s)	
Review	er Files	5	and all the	e cont		2,91	and the		and, makening revises versions of the original revie	Q Search	Upload File

• Regardless of whether the reviewer is "**Trong truờng**" or "**Ngoài trường**", they must select **Recommendation** field to be able to submit the review. The user can save their feedback and submit them later by selecting [**Save for Later**].

Review Discussions				Add di	scussion
Name		From	Last Reply	Replies	Closed
	No Ite	ms			
Recommendation					
Select a recommendation and submit the re	view to complete the proces	s. You must enter	a review or upload a fi	le before selecting	a
recommendation.					
Choose One	~				
This field is required.					
			Submit Review	Save for Later	Go Back
Required fields are marked with an asterisk:	*				

- At **step 4**, **Completion**, the review submission has been successful

eview	Submitte	d					
hank you fo	or completing t	the review of this submiss	sion. Your review	has been s	ubmitted successfully	/. We apprecia	ate your
hank you fi ontribution Review Di	or completing t n to the quality	the review of this submiss of the work that we publi	sion. Your review ish; the editor ma	has been s y contact y	ubmitted successfully ou again for more inf	y. We apprecia	eeded.

## 4.3. Re-reviewing the Article (if applicable)

In the case where the journal needs to be revised by the author, after the author has made the revisions and resubmitted it, the reviewer (CBPB) logs into the system to proceed with the review.

My A	Assigned	۹		Search		New Submission
66	Review Assignment The OJS for test: OJS for test Waiting for a response from the reviewer.				<b>2021-01-05</b> Response Due <b>2021-01-05</b> Review Due	
55	<b>Review Assignment</b> Separation and recovery of Co(II) and Li(I) from spent lithium-ion teries	i mob	oile	e phone bat-	✓ Review Subm	itted

The reviewer (CBPB) selects the article and proceeds with the re-review.